



ANNUAL GENERAL MEETING MINUTES

Sunday, November 8, 2015
Holiday Inn Toronto Bloor-Yorkville, Toronto, ON

1. Call to Order

The President, Dave Wilkin, called the meeting to order at 9:45 am.

2. Establishment of Quorum

The President advised that a minimum of ten members was required to meet quorum; as there were in excess of ten members present, he declared the meeting properly constituted.

3. Appointment of Scrutineers

The President reported that Phil Rogers of Masters Swimming Ontario, Rod Carmichael of Masters Swimming Association of BC, and Marcia Barrett, MSC Manager of Administration had agreed to serve as Scrutineers of the election process.

4. Approval of Agenda

Wilkin called for any New Business to be added to the agenda; none was introduced.

Motion: (Groff/Simmons) to approve the Agenda as circulated. **Carried.**

5. Declaration of Conflicts of Interest

No members present declared a conflict of interest.

6. Minutes of Previous Meeting (November 16, 2014)

Motion: (Smith/Ades) to approve the Minutes of the Annual General Meeting held November 16, 2014 as circulated. **Carried.**

7. Board, Committee and Staff Reports

All reports had been included in the AGM package of materials made available to all delegates. The President outlined highlights of his President's Report and indicated that Committee Chairs would be happy to respond to any questions regarding activities over the past year.

The President reported that the first full year of operations under the leadership of the new staff had been undertaken; Doug Hannum, Executive Director, brings much sports expertise to the role. Wilkin acknowledged the many volunteers who have committed their time and expertise to MSC. He noted that Dave Freeman who had been elected to the Board in 2014 had found it necessary to resign for personal reasons; Keith Kendal, the former Treasurer, had also resigned after a number of years serving MSC as its finance expert; Bob Groff has made the decision to not stand for re-election to the Board although he has agreed to remain as the organization's social media expert; Daniel Hetu and Wilkin, himself, have also decided not to stand for re-election to the Board. He thanked the membership for the honour and privilege of serving as President.

The Board filled the two mid-year vacancies. Susan Simmons replaced Keith Kendal as Treasurer and will be standing for election for the coming term. Ralph Ades was appointed to the vacancy left by Dave Freeman and will remain in that position for the remaining one-year term.

The most significant project undertaken by the organization was the review and revision of the Strategic Plan supported by Deloitte who undertook the challenge pro bono. The Board has approved the Plan and is addressing the identified priorities as identified by responses to the first serious member survey that garnered more than 3000 replies.

The 2015 Canadian Masters Swimming Championships were held in Montreal in May with more than 700 swimmers. MSC has taken ownership of the event under a new format led by Chrystian Gauvin. The 2016 Championships are scheduled for Etobicoke in May; 1000 registrants are expected to participate. Early promotion will be undertaken across Canada and in the U.S. The Awards Banquet was a less formal event in 2015 and this format will be continued going forward. Wilkin acknowledged the award recipients for their passion and determination.

He noted that an IT Committee had been established to consider an update to the current website originally developed by former Director, Lindsay Patten; he thanked Patten for his long-time support of the site. Much expertise has been corralled to identify and select the needed providers; AKA has been approved to design and market MSC programs. Further deliberations are taking place to identify a member registration vendor.

One critical item identified by the Strategic Plan was the need for a formal partnership with Swimming Canada. The SNC President and Executive Director are very interested and motivated to accomplish this goal; a working draft has been developed and is currently being reviewed. Feedback has been sought from provincial swim organizations and the principles have been agreed upon.

Dave indicated he was most grateful and honoured to have served as MSC President.

There were no further questions from delegates to the other Committee Chairs.

8. Auditor's Report

The Treasurer reported that a review engagement for the year ended June 30, 2015 had been undertaken by Grant Thornton. Having moved to Quickbooks accounting software and utilizing a payroll service for direct deposit, reporting is now being done on a regular basis and the organization is well-positioned financially.

Motion: (Smith/Fitzwilliam) to accept the Auditors Report for the year ended June 30, 2015.
Carried.

9. Appointment of Auditors

Motion: (Carmichael/Starr) to appoint Grant Thornton as accountants for 2015-16 to conduct an engagement review. **Carried.**

10. New Business

The President advised there was no new business to be brought before the membership.

11. Election of Directors

It was noted that six candidates have been nominated to fill four vacancies on the Board of Directors.

Phil Rogers, as one of the scrutineers, reported that 52 ballots were cast online and four onsite ballots were cast for a total of 56. Of those, 13 were deemed to be invalid as 8 had not indicated any candidates, 2 were duplicates, and 3 were unknown Clubs.

The candidates who had the most number of votes included Marta Cygan, Barinder Chauhan, Melanie Fabes and Susan Simmons.

Motion: (Carmichael/Groff) to destroy the ballots. **Carried.**

The Executive Director thanked all candidates for their interest in MSC and encouraged those who were unsuccessful to become involved at Committee level.

12. Adjournment

Dave Wilkin was thanked for his many years of service to Masters Swimming Canada and his commitment to the sport. Carol Fitzwilliam and Doug Hannum presented him with a parting gift.

On appropriate motion, the meeting was adjourned at 11:41 am.